



## **Request for Administrative Days**

Maryland Physicians Care follows MDH process per Hospital Transmittal 257, COMAR 10.09.92.07 COMAR 10.09.93.08 and COMAR 10.09.94.06.

- For patients in an acute hospital, a minimum of two REFERRALS per day showing placement efforts are required, excluding weekends and holidays.
- For patients in a chronic or special pediatric hospital, placement activity must begin on the date for which level of care is no longer met and must be conducted no fewer than 3 days per week thereafter.

**Member Name:**

**Member DOB:**

**MA#:**

**Authorization Number:**

**Admission Date:**

**Discharge Date:**

**Start Date for Administrative days:**

**Number Administrative Days Requested:**

**MPC CONCURRENT REVIEW NURSE/phone/fax/email:**

