

Maryland Medicaid Provider ePREP Enrollment Requirement

Not Enrolled in ePREP? Here's What to Do

Visit the MDH ePREP website and do the following:

- 1. Create a user profile
- 2. Create and/or join a business profile
- Confirm provider type and association with Maryland Physicians Care
- 4. Complete the ePREP application
- 5. Complete ePREP revalidation every 5 years

Claims Processing Actions

- 1. List only registered National Provider Identifiers and provider types on claims.
- Consistently update ePREP as changes occur to service locations, telephone numbers, panel status, and medical license expiration date (prior to expiration).
- Providers who don't enroll or have out of date information may not be paid for services to Maryland Medicaid recipients.
- If a claim requires billing and rendering NPI, both must have an active ePREP enrollment status on the date of service.

What if I Get A Claim Denial?

- Review the denial reason—this provides direction on next best action.
- Log into ePREP and check for updates needing to be made based on the denial reason. Example 1: If the claim denial states "Rendering provider ID suspended MD medicaid ePREP enrollment must review," then the professional license expiration date may need to be updated in ePREP.
- 3. Example 2: If the claim denial states "Billing provider ID missing MD medicaid ePREP enrollment must review," then the provider must register the billing NPI with ePREP.

ePREP Resources

The Maryland Department of Health has resources to help with ePREP:

- Webinars and training: <u>MDH ePREP Website</u>
- Frequently asked questions: MDH ePREP FAQ
- Sign up for portal access: ePREP portal
- ePREP updates: <u>Instructions for updating a license</u>



For more information, call the Maryland Department of Health Provider Enrollment HelpLine at **844-4MD-PROV** (**844-463-7768**), Monday – Friday, 7 am – 7 pm.



You can also reach out to them via e-mail at: MDProviderRelations@automated-health.com